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STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

November 17, 2011

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Sally Vaughn, Ph.D. *Sally*
Deputy Superintendent/Chief Academic Officer

SUBJECT: Schoolwide Planning Clarification

All schoolwide Title I schools must annually update and submit a schoolwide school improvement plan that addresses the 10 legislatively required schoolwide components. The contents of schoolwide school improvement plans are monitored by the Michigan Department of Education to ensure that they meet the expectations of the federal legislation.

In order to provide greater technical assistance related to the required plan elements, the Office of Field Services has created the [Schoolwide Planning Clarification Document](http://www.michigan.gov/documents/mde/SW_Planning_Clarification_Document_365636_7.pdf). This document may be located at:
http://www.michigan.gov/documents/mde/SW_Planning_Clarification_Document_365636_7.pdf.

If you have questions or require further assistance, please contact your Regional Field Consultant or the Office of Field Services at 517-373-3743.

cc: Michigan Education Alliance

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